

MINUTES

FINANCE COMMITTEE MEETING APRIL 23, 2015, 2015 – 5:30 P.M. TOWN MANAGER'S OFFICE

Present: Councilor Shonn Moulton, Chair; Councilors Bruce Roullard (arrived 5:31 p.m.) and Ron Shepard

Also Present: Town Manager David Cole; Finance Director Sharon Laflamme

1. Approve minutes of March 26, 2015 Finance Committee Meeting

A motion was MADE by Councilor Shepard SECONDED by Councilor Moulton and voted to approve the minutes of the March 26, 2015 Finance Committee Meeting as distributed. Unanimous vote (Roullard absent).

2. Review and discuss March Financials.

The Committee reviewed and discussed March Financials. The Finance Director reported that with 75% of the year completed, 77.7% of the budget is expended. She reminded the Committee that Gorham's share towards County Tax has been paid.

The Committee thanked the Finance Director for tracking the Committee's monthly questions about financials in order to avoid asking duplicate questions at subsequent meetings.

The Committee reviewed the Contractors Services line in the Fire Department. The Finance Director explained that this line is to compensate neighboring municipalities for Paramedic coverage when Gorham needs a Paramedic and one is not available.

The Committee discussed several Public Works Accounts such as Equipment Maintenance and Overtime. The Committee also discussed the overage of the Municipal Center Maintenance Account. The Town Manager explained that the overage is due to a first-time occurrence for removal of snow from the roof.

3. Update on Tax Acquired Properties.

The Committee reviewed and discussed an updated list of foreclosed properties as of April 23, 2015. The Finance Director reviewed the changes from the last report and noted that three properties are no longer in foreclosure and that several properties have entered into payment plans.

The Town Manager agreed to check on the Deering Road property.

The Committee requested that the Finance Director provide them with a map showing foreclosed properties on Deering, Saco, and Mosher Roads that are not currently on payment plans.

4. Other business.

The Town Manager distributed a memo from the Assessor requesting that outstanding taxes and costs for an abandoned mobile home at 14 Chestnut Circle be written-off. He reported that the mobile home is in poor condition and has no value. Because the taxes are more than \$500, this item will need to go to the Town Council for vote on whether to write off the taxes on the mobile home so that the mobile home can be conveyed to the trailer park and then disposed.

The Finance Director distributed an e mail from Rocky Ackroyd, who is interested in purchasing a small parcel of land that the Town owns between his property and Tow Path Road (111.83.3). She reported that Mr. Ackroyd would like to construct a driveway from Tow Path Road to the 838 Gray Road parcel.

After discussion, the Finance Committee indicated that they will review Mr. Ackroyd's offer when Mr. Ackroyd determines whether it is feasible for him to put a driveway at that location.

Councilor Roullard reported that he would like to sponsor an item for the Town Council to refer to the Finance Committee the development of a policy on disposal of Town owned homes. It was agreed that Councilor Roullard will forward language to the Town Manager to include on the June Town Council agenda.

5. Schedule next meeting.

The next meeting is scheduled for May 28, 2015 at 5:30 p.m.

6. Adjournment.

There being no further business, the meeting adjourned at 6:13 p.m.

Respectfully submitted,

Jeri Sheldon, Ass't to the TM/HR Director